



# **PANDUAN PENGUNAAN**

*Cetak Laporan Maintenance via  
Website*

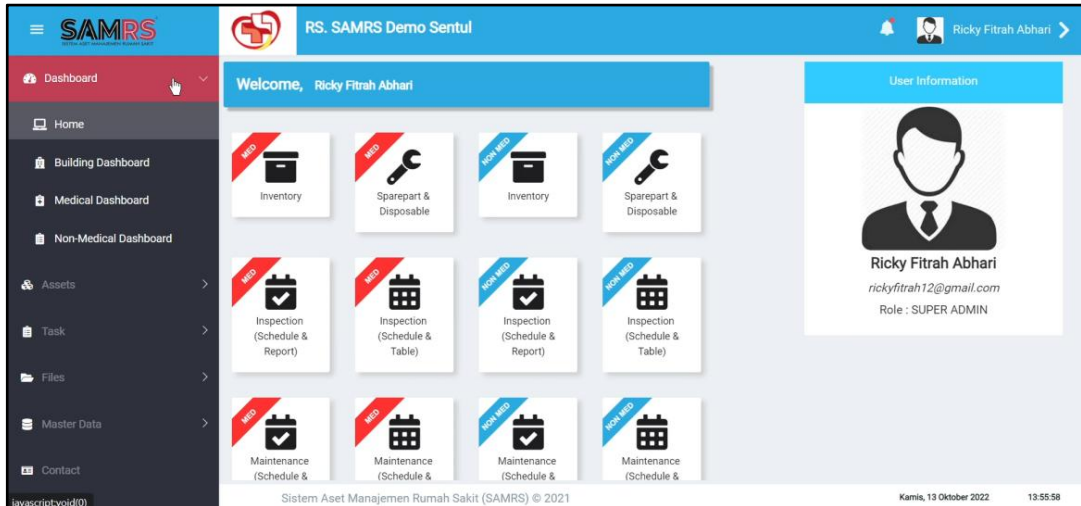
## **SISTEM ASET MANAGEMENT RUMAH SAKIT (SAMRS)**



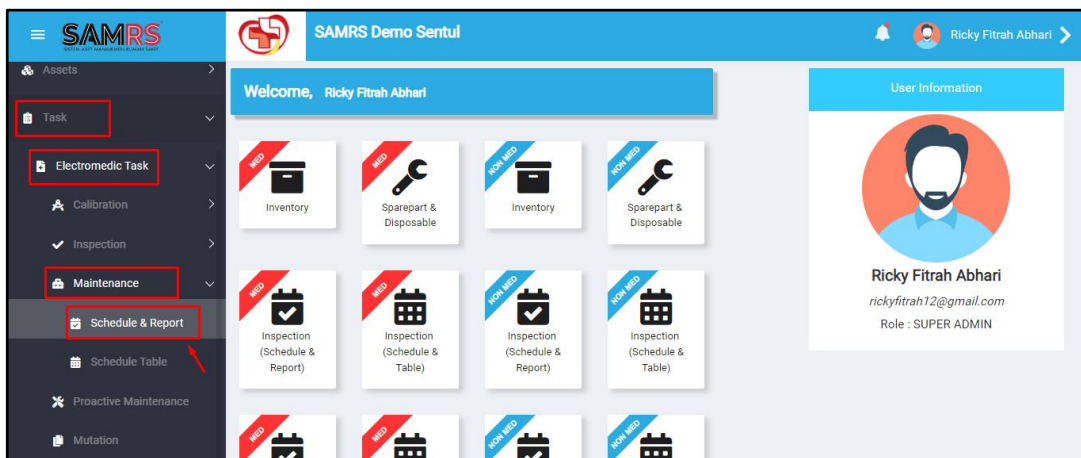
PT. FALITECHNO MANDIRI INDONESIA

## Cetak Laporan Maintenance via Website

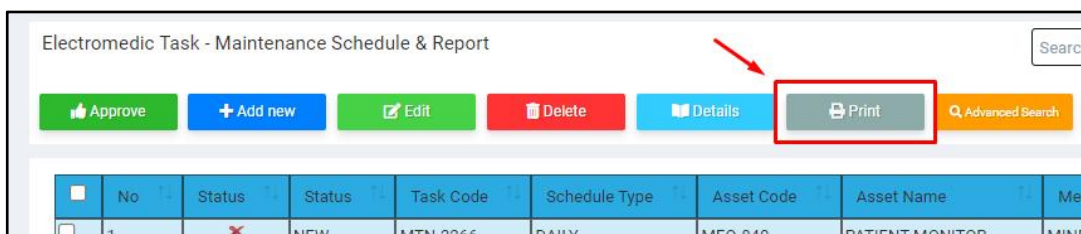
- 1) Untuk mencetak laporan pemeliharaan/maintenance hanya bisa dilakukan menggunakan SAMRS versi Website.
- 2) Buka aplikasi SAMRS versi Website.



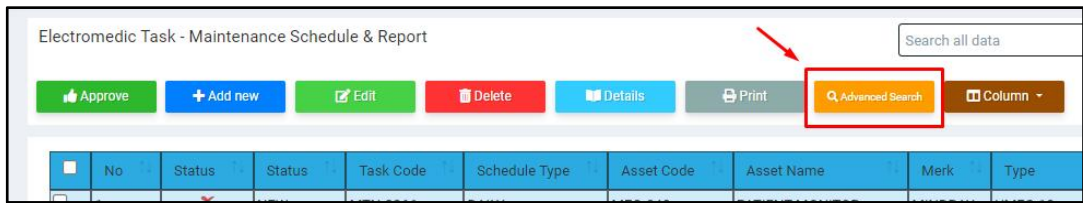
- 3) Masuk ke menu **“Task > Electromedic/Non Electromedic Task > Maintenance > Schedule & Report”** via website.



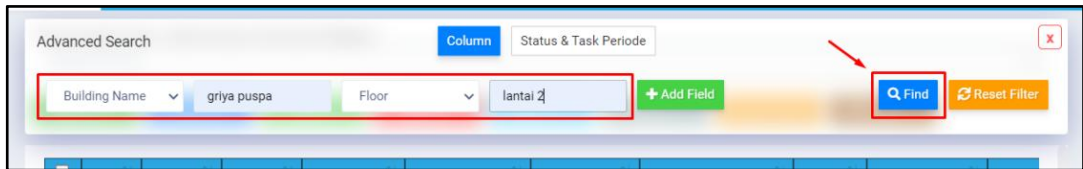
- 4) Klik tombol **“Print”** jika anda ingin mencetak seluruh data pekerjaan maintenance.



Tetapi jika anda ingin mencari data tertentu terkait pekerjaan maintenance, anda bisa menggunakan fitur search dengan cara klik tombol **“Advance Search”**.



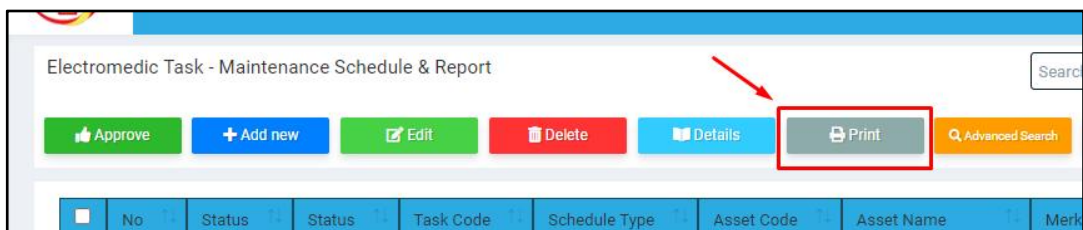
- 5) Sebagai contoh disini ingin mencetak data inspeksi di Gedung Griya Puspa Lantai 2. Lalu klik tombol **“Find”**.



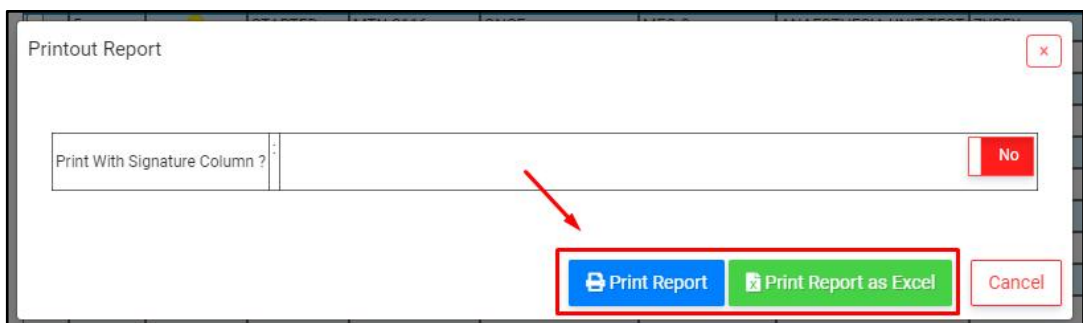
- 6) Akan muncul data sesuai yang difilter “Advance Search”, yaitu Gedung Graha Andalan Lantai 2.

No	Status	Status	Task Code	Schedule Type	Asset Code	Asset Name	Merk	Type
1	✓	APPROVED	MTN-1598	ONCE	MEQ-27	BLUE LIGHT	GEA MEDICAL	XHZ-90
2	✗	NEW	MTN-2192	ONCE	MEQ-21	SUCTION PUMP	ONEMED	YB-DX23B
3	●	STARTED	MTN-2191	ONCE	MEQ-44	ELECTROSURGERY UNIT	ENT	ESG- 400
4	✓	APPROVED	MTN-2190	ONCE	MEQ-25	SYRINGE PUMP	B BRAUN	PREFUSOR COMPAC
5	✓	APPROVED	MTN-2171	MONTHLY	MEQ-19	INFANT INCUBATOR	DAVID NINGBO	YP-90A
6	✗	NEW	MTN-2095	ONCE	MEQ-13	SYRINGE PUMP	TERUMO	TE-331S
7	✓	FINISHED	MTN-2245	ONCE	MEQ-25	SYRINGE PUMP	B BRAUN	PREFUSOR COMPAC

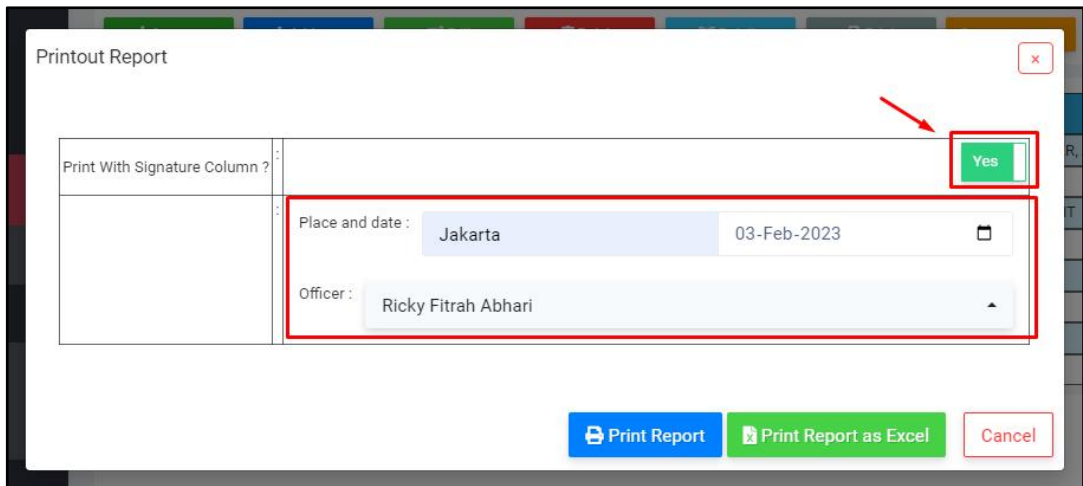
- 7) Klik tombol **“Print”**.



- 8) Pilih apakah ingin mencetak laporan atau export via Microsoft Excel. Jika ingin langsung mencetak klik tombol **“Print Report”**, namun jika ingin export ke Microsoft Excel klik tombol **“Print Report as Excel”**.



- 9) Jika anda perlu kolom tanda tangan pada hasil cetak data laporan, maka pilih “Yes” pada “**Print Signature Column**”. Lalu isi tempat, waktu dan nama PIC.



- 10) Hasil jika klik “Print Report”.

REPORT TASK MAINTENANCE - MEDICAL EQUIPMENT

SAMRS DEMO SENTUL

No	Status	Asset Code	Asset Name	Merk	Type	Serial Number	Location/Room	Planning Date	Response Time	Finish Time	Executor	Result
1	FINISHED	MEQ-25	SYRINGE PUMP	B BRAUN	PREFUSOR COMPACT S	63019	Perinatologi	2023-01-25	2023-02-02 15:00:10	2023-02-02 15:02:25	Ricky Fitrah Abhari	Baik
2	NEW	MEQ-21	SUCTION PUMP	ONEMED	YB-DX23B	-	Perinatologi	2023-01-13				
3	STARTED	MEQ-44	ELECTROSURGERY UNIT	ENT	ESG-400	OL8897	Perinatologi	2023-01-13	2023-01-13 11:31:36	2023-01-13 11:40:26		
4	APPROVED	MEQ-25	SYRINGE PUMP	B BRAUN	PREFUSOR COMPACT S	63019	Perinatologi	2023-01-13	2023-01-13 11:38:22	2023-01-13 15:12:53	Ricky Fitrah Abhari	Baik
5	APPROVED	MEQ-19	INFANT INCUBATOR	DAVID NINGBO	YP-90A	6120802070	Perinatologi	2024-01-01	2023-01-11 15:07:23	2023-01-11 15:12:53	Ricky Fitrah Abhari	Baik
6	NEW	MEQ-13	SYRINGE PUMP	TERUMO	TE-331S	8080262	Perinatologi	2023-12-15			Randomia ogie	
7	APPROVED	MEQ-27	BLUE LIGHT	GEA MEDICAL	XHZ-90	42140701005	Perinatologi	2022-11-11	2022-11-16 04:12:47	2022-11-18 08:46:20	yogi supra3	Baik

Jakarta, 2023-02-03

Ricky Fitrah Abhari  
NIP : 098.880.5357.765

- 11) Hasil jika klik “Print Report as Excel”.

No	Status	Code task	Asset Code	Asset Name	Merk	Type	Serial Number	Location / Room	Planning Date	Response
1	FINISHED	MTN-2245	MEQ-25	SYRINGE PUMP	B BRAUN	PREFUSOR COMPACT S	63019	Perinatologi	2023-01-25	2023-02-02 15:00:10
2	NEW	MTN-2192	MEQ-21	SUCTION PUMP	ONEMED	YB-DX23B	-	Perinatologi	2023-01-13	
3	STARTED	MTN-2191	MEQ-44	ELECTROSURGERY UNIT	ENT	ESG- 400	OL8897	Perinatologi	2023-01-13	2023-01-13 11:31:36
4	APPROVED	MTN-2190	MEQ-25	SYRINGE PUMP	B BRAUN	PREFUSOR COMPACT S	63019	Perinatologi	2023-01-13	2023-01-13 11:38:22
5	APPROVED	MTN-2171	MEQ-19	INFANT INCUBATOR	DAVID NINGBO	YP-90A	6120802070	Perinatologi	2024-01-01	2023-01-11 15:07:23
6	NEW	MTN-2095	MEQ-13	SYRINGE PUMP	TERUMO	TE-331S	8080262	Perinatologi	2023-12-15	
7	APPROVED	MTN-1598	MEQ-27	BLUE LIGHT	GEA MEDICAL	XHZ-90	42140701005	Perinatologi	2022-11-11	2022-11-16 04:12:47